

ANNEXURE - A

Authority Letter Format (to be collected in writing, duly signed)

Request Letter

Date: _____

To,

Kissandhan Agri Financial services Pvt Ltd.,

_____ Branch,

_____ State,

-----Pin code.

Re: Authority letter to hand over the original property documents in respect of the property being

for Term Loan Account no. _____ to Mr/Ms.
_____ (name of representative)

Dear Sir/Ma'am,

I/We _____ have availed the above-mentioned
Term loan amounting to INR _____ vide Loan Account No. _____
from Kissandhan Agri Financial services Pvt Ltd. This loan was secured by mortgaging
_____.

The said loan has been foreclosed and there are no dues pending.

I/We am/are unable to come to your office personally to collect the original property documents
owing to _____ (Reason).

I/We hereby authorise _____ to act as my/our
representative and collect the following original property documents in respect of the said loan.

I/We affirm that we would be bound and liable by any acts or omissions of the said representative
and will not hold Kissandhan or any of its officials responsible for any claim for loss/damage to
any of the property documents which have been handed over to and acknowledged by the said
representative.

I/We have been informed by Kissandhan that once the documents are being handed over to
_____, I/we shall not hold Kissandhan or any of its officials liable for any damage/loss caused
to the said collateral documents.

Please find enclosed herewith a copy of identification proof
(_____) of my/our representative,
Mr./Ms._____, duly self-attested. I/We agree that the original
document(s) will be submitted for verification to your office.

Appended herewith is the signature of my/our representative,
Mr./Ms._____ for verification.

Yours faithfully,

_____ (Property owner signature)

_____ (Property owner name)

_____ (Representative signature)

_____ (Representative name)

*Enclosed: Identity proof (_____) of Mr. /Ms. _____ (Representative).